

**VENTURA COUNTY BOARD OF EDUCATION
MINUTES OF ANNUAL ORGANIZATIONAL MEETING OF
DECEMBER 7, 2015**

A. CALL TO ORDER

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection
Mr. Mantooth stated that as County Superintendent of Schools, he will chair the meeting until the Board President for 2016 has been elected. Mr. Mantooth called the meeting to order at 6:00 p.m. The Pledge of Allegiance and a moment of reflection were led by Mr. Mantooth.

2. Roll Call
Trustees Present:
Rachel Ulrich, Area 1
Marty Bates, Area 2
Dr. Mark Lisagor, Area 3
Dean Kunicki, Area 4
Dr. Ramon Flores, Area 5

VCOE Personnel Present:
Stan Mantooth, Ventura County Superintendent of Schools
Misty Key, Associate Superintendent, Fiscal and Administrative Services
Dr. Roger Rice, Deputy Superintendent, Student Services
Mary Samples, Assistant Superintendent, SELPA
Tom Etchart, Director, Internal Business Services
Teresa Vega, Administrative Dean, Court and Community Schools
Debbie Lopez, Administrative Assistant

3. Approval of Agenda.
Mr. Mantooth stated that Agenda Item E.1 was cancelled by the appellant. Mr. Kunicki moved the agenda be approved as amended. Mr. Bates seconded the motion, and the motion carried unanimously (5:0).

B. PUBLIC COMMENTS

None.

C. ORGANIZATIONAL

1. Election of Officers and Committee Representatives

Mr. Mantooth presented Mr. Kunicki with a plaque thanking him for his service as President of the Board for 2015.

Mr. Mantooth stated that in accordance with Board Policy, the Board President will serve as a representative to vote in elections for members of the County Committee on School District Organization. Nominations were then opened for President. Nominations do not require a second.

a. President

Mr. Mantooth opened nominations for President of the Board for 2016. Mrs. Ulrich nominated Dr. Lisagor and Mr. Bates nominated Mr. Kunicki.

Mr. Kunicki indicated since he had already served as President he would withdraw his nomination. Dr. Lisagor accepted the nomination. Nominations were closed and a roll call vote was taken. Dr. Lisagor was elected President of the Board for 2016 upon a unanimous vote (5:0).

Dr. Lisagor assumed leadership of the meeting and proceeded with the nominations for Vice President.

b. Vice President

Dr. Lisagor opened nomination for Vice President of the Board for 2016. Mr. Bates nominated Ms. Ulrich and she accepted the nomination.

Nominations were closed, a roll call vote was taken. Ms. Ulrich was elected Vice President of the Board for 2016 upon a unanimous vote (5:0).

2. Set Date, Time and Place of Meetings

The proposed calendar of 2016 Ventura County Board of Education meetings was reviewed. After a brief discussion regarding the April 15, 2016 budget study session meeting it was determined the meetings will remain as proposed.

Mr. Kunicki moved the Board adopt the proposed 2016 Ventura County Board of Education Calendar of meetings. Mr. Bates seconded the motion, and the motion passed unanimously (5:0).

3. Certification of Signatures

Each of the Board Trustees signed the Certification of Signatures document.

D. APPROVAL OF MINUTES

1. Approval of Minutes of Regular Meeting of November 23, 2015.

Mr. Kunicki moved the Minutes of the Regular Meeting November 23, 2015 be approved. Ms. Ulrich seconded the motion, and the motion passed unanimously (5:0).

E. HEARINGS

1. Interdistrict Attendance Appeal Case No. 1517.
Cancelled by Appellant prior to meeting.

F. CLOSED SESSION

None.

G. CORRESPONDENCE

None.

H. PRESIDENT'S AND BOARD MEMBERS' REPORTS

1. Ms. Ulrich reported she attended the CSBA Conference in San Diego, it was insightful and educational.
2. Mr. Kunicki apologized that he was unable to attend the CSBA Conference. He was able to livestream the general session.
3. Dr. Flores reported that he attended the CSBA Conference. The speaker at the general session was phenomenal. He noticed that Board members are now sitting on planning commissions.
4. Dr. Lisagor reported that he too attended the CSBA Conference. It was very well organized with great workshops. Dr. Lisagor distributed the following flyers: Workshop focusing on County Boards, Charter schools, Interdistrict Transfers and Expulsion, in Sacramento at the end of January; Adopted Legislative Platform for County Boards of Education; and Legislative Day in Sacramento on March 15, 2016.
5. Mr. Mantooh reviewed the Upcoming Events which include the VCSBA Dinner on February 1st and future Student Competition events. Mr. Mantooh encouraged the Board to attend these events in support of the students.

Mr. Mantooh also noted that the VCOE All Staff Gathering will be held on January 29, 2016. This is a day to recognize the VCOE employees.

Mr. Mantooh thanked Dr. Rice for attending the CSBA Conference in his absence.

I. SUPERINTENDENT'S REPORT

Mr. Mantooh reported on the following activities of the Office

1. Mr. Mantooh distributed handouts regarding Career Pathways.

J. LEGISLATIVE REPORT

1. Mr. Mantooth shared that the US Senate is going to approve the reauthorization of the Elementary Secondary Act which is being renamed the “Every Student Succeeds Act (ESSA)”.

K. CONSENT/ACTION

1. Travel Expense Claim
2. Temporary County Certificates

Mrs. Ulrich moved that Consent Items 1-2 be approved, Mr. Kunicki seconded the motion, and the motion passed unanimously (5:0).

L. PRESENTATIONS

None.

M. DISCUSSION/INFORMATION/ACTION

1. Budget Revision #1

Ms. Key reported that all prior year balances have been carried forward and the final amounts posted. She shared what the changes were in great detail. There were both minor and major changes in the budget. Mrs. Key shared that the outdated and obsolete title “Revenue Limit” has now been changed to “LCFF Revenue” on all of the budget reports.

Ms. Key distributed a chart created by the fiscal office to help demonstrating the trend of the general fund balance over the past decade. Mr. Mantooth referred to the chart and indicated in 2007-08 the Office experienced cuts in revenue due to the recession. The ending balances increased because the Office went into “austerity mode” and was extremely successful in doing that without negatively impacting staff by layoffs and other things.

Ms. Key noted that the Office is deliberately deficit spending and the intent is to spend the money on student programs. There is no fiscal concern.

Mrs. Ulrich moved Budget Revision #1 be approved. Dr. Flores seconded the motion, and the motion passed unanimously (5:0).

2. First Interim Report

Ms. Key noted that the First Interim Report includes the same information as the Budget Revision #1, but on State prescribed forms. The VCOE fiscal team continues to evolve the way programs are accounted for in the budget to align to LCFF. The Board will continue to see changes in the way the budget is formatted and consolidated over the next couple of years.

Ms. Key pointed out the unrestricted and restricted portions of the general fund and the changes that have occurred since budget adoption.

Ms. Key assured the Board there is enough money to pay the bills and meet payroll every month. She also noted there is a positive cash balance every month. There is an Education Code provision which indicates if a school district is in need of cash, we are able to help the district if feasible. The Board questioned whether there is a similar provision for Charter Schools. Ms. Key responded that she would research this issue and report back to the Board.

The Board questioned if workers compensation increases due to incidents. Ms. Key replied that total overall experience in our workers compensation and JPA has increased. Ms. Key explained it is not just the County Office; other school districts are part of the JPA. She also noted that liability insurance is included as well.

Mr. Bates moved the Board approve the First Interim Report as presented. Ms. Ulrich seconded the motion, and the motion passed unanimously (5:0).

3. Approval of Revised Gateway Single Plan for Student Achievement

Dr. Rice reported that this is routine item brought annually to the board. This report is required by California Education Code and the soon to be defunct NCLB Act. It is not yet known if the ESSA will have this as an ongoing requirement. The Plan for Student Achievement reflects the goals presented in the LCAP which is the driving force for accountability plans for California but under NCLB is required to report federal revenue and federal expenditures. Dr. Rice is working closely with Internal Business staff to ensure that expenditures in the Plan for Student Achievement and the LCAP are the same. Dr. Rice noted that thanked Ms. Vega for her work on the Plan for Student Achievement.

Mr. Bates moved the Revised Gateway Single Plan for Student Achievement be approved. Ms. Ulrich seconded the motion, and the motion passed unanimously (5:0).

N. BOARD MEMBER COMMENTS

1. Mrs. Ulrich shared that she has a student whose wife worked as a paraeducator at Gateway. She spoke very highly of Mr. Koenig.
2. Mr. Kunicki suggested that in the future when Board members are not going to be present at an appeal and there is an interpreter involved, that the parent is advised beforehand. Mr. Mantooth noted that while parents have the option to request a postponement, the district must agree as well.
3. Mr. Kunicki asked if a MakerSpace has been considered. Mr. Mantooth indicated that the Office has considered this, but unfortunately there is no funding. Dr. Rice and Dr. Morse are looking for ways, with Mr. Mantooth's approval, to build something collaboratively with the community college. ACE Charter High School has written this into a grant. Mr. Mantooth shared that the Office is hoping to partner with Moorpark Unified School District and Moorpark College to change Moorpark Community School (closed) into a career pathways facility.

4. Dr. Lisagor stated that 10% of K-12 students do not have access to computers or internet access. It seems logical to consider strategies for those students to have the same access that other students have. He would like to look into creating a fund and project that will identify those students and give them scholarships.
5. Mr. Kunicki commented that the 3D printing program is going to accelerate and VCOE is very lucky to have Dr. Morse.

O. FUTURE AGENDA ITEMS

1. One to Two-day VCBE Tour of VCOE Facilities (TBD).
2. Charter School Annual Programmatic Audit and Renewal Request
Ventura Charter – January 2016.

P. FUTURE MEETINGS

Date: Tuesday, December 8, 2015
Time: 4:00 p.m. Reception/Networking; 4:30 p.m. Meeting
Location: Ventura County Community College District Offices
255 West Stanley Avenue, Suite 150, Ventura, CA
Purpose: Special Meeting of the Board

Per the adopted 2016 Ventura County Board of Education Calendar of Regular meetings (Agenda Item C.2), future meetings are as follows:

Date: Monday, January 25, 2016
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Q. ADJOURNMENT

The meeting adjourned at 7:10 p.m.

Minutes Approved by Board Action on 01/25/16.

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).
Copies of these audio tapes are available by request to this office at (805) 383-1900.*