

VENTURA COUNTY OFFICE OF EDUCATION

SUPERINTENDENT POLICY NO. 3513.6

ADOPTED: 11/08/96

CLASSIFICATION: General Administrative Policies

REVISED:

SUBJECT: Naming of Facilities

The Ventura County Superintendent of Schools shall use the following criteria in naming schools or individual buildings:

1. In honor of individuals who have made outstanding contributions to the county or community; or
2. In recognition of the geographic areas in which the school/program or building is located.
3. A name which represents the mission, purpose or goal (real or symbolic) of the program or school.
4. No school facility will be given the name of a commercial or residential development unless the name existed in the area prior to the development.
5. Areas within schools such as libraries, recreation areas, etc. shall not have separate names unless the Superintendent makes an exception to name such an area based upon singularly unique circumstances.

The Superintendent shall maintain procedures for the creation of an ad hoc committee representing Ventura County Office of Education staff, parents, students and the public. The committee shall be responsible for receiving and screening name suggestions, and submitting recommendations to the Superintendent for consideration and adoption. Names for schools and individual buildings shall be chosen at the earliest date possible in order to establish the new name on all subsequent business and accounting records as appropriate.

Legal Reference:

EDUCATION CODE

1605 Title to, and jurisdiction over fund and property