

# VENTURA COUNTY OFFICE OF EDUCATION

Dr. César Morales, County Superintendent of Schools



SARB Minutes  
June 1, 2022  
1:00 PM to 3:00 PM  
Zoom

Attendees: Carol Bjordahl, Amber Bowman, Dr. Letitia Bradley, Maureen Byrne, Carlos Covarrubias, Veronica Escobedo, Monica Feller, Phyllis Franco, Sonia Garcia, Robin Binder Gillette, Alfredo Gutierrez, Heather Johnson, Laurel McWaters, Alex Mejia-Holdsworth, Liney Ochoa, Michele Ortiguerra, Jose Ramirez, Christina Rayos, Dr. Shannon Houston Scott, Gina Simonsgaard, Stefan Sisman, Justus Spillner, Hannah Taylor, Dr. Consuelo Hernandez Williams, Mike Winters, Connie Wright

**I. Welcome**

Mr. Winters welcomed everyone to the meeting.

**II. Review of Minutes, May 4, 2022**

Mr. Winters asked that everyone review the minutes from the May 4<sup>th</sup> meeting (previously emailed). The minutes were reviewed and approved.

**III. Public Comments**

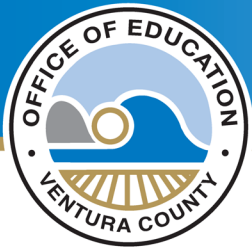
There were no public comments.

**IV. Partner Reports/Updates**

District Attorney's Office - Ms. McWaters shared a list of recommendations for best practices from the Thrive team which outline items that could make the meetings run better. She will email the document to the group after the meeting and asked that it be shared with staff involved with SARB. She believes there is a strong need to have interpreters at the SARB meetings rather than have someone there to "act" as interpreter. Under federal law it is required. She asked that this be arranged ahead of time and to have an interpreter if you believe someone will need those services. Sometimes side conversations happen when there are interpretations. She is hoping only one person is speaking to the family. She asked that the district representatives be present at school based meetings. The team is more than willing to meet next school year at the beginning of the SARB calendar. She also asked that rather than cancelling a meeting, use that time to meet with families. Invite a family to an informal meeting with the team. Ms. McWaters and Mr. Spillner will email the team regarding end of year attendance. Dr. Hernandez Williams stated she appreciates Ms. McWaters for emailing the document to all. The document will be added to the shared drive.

Mr. Gutierrez has pending referrals from this year; he asked if he can carry over or does he have to start over again. Ms. McWaters stated that by law we need to start over. Mr. Gutierrez asked if they could have an informal SARB. Ms. McWaters said yes, but can't state they can be cited from last year. Mr. Gutierrez has 8<sup>th</sup> graders; he is thinking of sending a list for those chronic absences to Dr. Houston Scott.

Ms. McWaters' team talked about asking VCOE and the Thrive Team to put on a mock SARB meeting. Dr. Hernandez Williams agreed and asked that calendars be reviewed and a date confirmed. VCOE can host in person or zoom. Mr. Winters agreed that is a fabulous idea. Mr. Winters thanked Ms. McWaters. Mr. Winters shared that as soon as a student gets that third unexcused absence a letter is sent.



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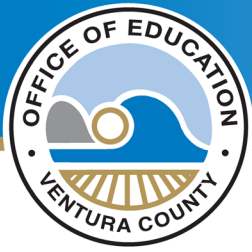
- Public Defender's Office - Nothing to report.
- Probation Agency - Nothing to report.
- Gateway Community School - Dr. Hernandez Williams shared on behalf of Ms. Rodriguez. She introduced a new member to the SARB team, Ms. Monica Feller. Dr. Hernandez Williams shared she thought it was appropriate to extend an invitation to our counselor, Ms. Feller. She shared GW has a graduating class for this year that consists of 19 out of 21 of their seniors. Of 19 graduates, they coordinated meetings with Oxnard College, provided guest speakers, and completed application processes. Twelve of the nineteen graduates have committed to start at the community college. Both Providence and Gateway earned a six year accreditation approval. Dr. Hernandez Williams stated they are working closely with the Juvenile Justice Commission to present an overview at their August meeting.
- Behavioral Health - Ms. Johnson shared they are holding a job fair this weekend and asked that the team share the flyer.
- Public Health - Ms. Franco shared that officially yesterday Ms. Taylor joined the team and has been helping out with the SARBs. Ms. Franco shared the flyer for summer parenting classes and it was added to the shared drive. In person will begin July 20<sup>th</sup>.
- Human Services Agency/Children Family Services - Nothing to report.
- Human Services Agency/CalWORKS - Ms. Garcia reminded the team that Ms. Rayos will be the new contact for next school year. Mr. Winters thanked Sonia for all she has done and welcomed Ms. Rayos.
- Community Partners - Nothing to report.
- School Guidance Personnel - Mr. Winters shared that a couple categories were added, including School Guidance Personnel.
- Parent - Mr. Winters shared that there are many parents on this team, but we may be able to find a parent from the community to add to our board.

## V. **SARB Summary Data 2021-22**

Mr. Winters reviewed the SARB Summary Data 2021-22 excel spreadsheet.

## VI. **Planning for 2022-23**

- Calendar  
Mr. Winters shared that the VCOE team will come up with the dates for the 22-23 SARB meeting dates. Ms. Wright will ask district reps for proposed dates. Ms. Wright stated that she has received some dates from several schools.
- SARB Representatives  
Mr. Winters asked that an email be sent to Aurelia with any changes to the SARB representatives.  
[https://docs.google.com/spreadsheets/d/1GFhw2GISFo0uUKTk\\_246Qs39rhw2q4uW/edit?usp=sharing&ouid=108293901568827557476&rtpof=true&sd=true](https://docs.google.com/spreadsheets/d/1GFhw2GISFo0uUKTk_246Qs39rhw2q4uW/edit?usp=sharing&ouid=108293901568827557476&rtpof=true&sd=true)
- Membership Requirements for local SARBs  
Mr. Winters shared information from Ed Code 48321. Mr. Winters reviewed the list of individuals who can participate in the SARB Meetings.



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Next State SARB Meeting July <https://www.cde.ca.gov/ls/ai/sb/sarbmeetings.asp>

Mr. Winters encourages everyone to attend the next State SARB Meeting scheduled for July.

## VII. SARB Member Questions/Insights/Best Practices/Training Needs

Mr. Winters opened the floor to anyone in the group with comments or questions.

## VIII. Kids on the Move

None at this time.

Mr. Winters asked for recommendations for the agenda. Dr. Hernandez Williams recommended that nominations for 22-23 be added to the current agenda. Dr. Hernandez Williams made a motion for Ms. Feller to serve as the School Guidance Personnel representative, Dr. Houston Scott seconded and the motion was carried with all in favor. Dr. Hernandez Williams made a motion for Mr. Winters to continue to serve as our SARB chair for the 22-23 school year. It was asked if anyone else was interested or if there were other nominations for the chair position, with no other interest or nominations, Ms. Mejia-Holdsworth seconded and the motion was carried with all in favor. Dr. Hernandez Williams thanked Ms. Feller and Mr. Winters.

Mr. Winters shared that an email will be sent to share the location of our 22-23 meetings.

## IX. Upcoming Trainings/Workshops/Items and Resources

<https://drive.google.com/file/d/1CpBtJ2WxL5s59SCgUGJkvXOQ5jWXBEC8/view?usp=sharing>

- June 1, 2022 Independent Study May Revise Webinar  
[https://us02web.zoom.us/webinar/register/WN\\_u10dfPI7R2aO-Lt-7otpAg](https://us02web.zoom.us/webinar/register/WN_u10dfPI7R2aO-Lt-7otpAg)
- June 14, 2022 CTE Collaborative (Laurie Lary)
- June 22, 2022 ICPM Implementation Leadership Summit  
Kickoff 1:30 - 3:30
- June 23, 2022 ICPM Implementation Leadership Summit  
Session 1 9:00 - Noon OR 1:00 - 4:00
- July 14, 2022 ICPM Implementation Leadership Summit  
Session 2 9:00 - Noon OR 1:00 - 4:00
- July 19-21, 2022 21CSLA IS Summer Institute <https://laco.k12oms.org/2576-216739>
- Aug. 3-4, 2022 VCOE SWP Partner District HS Teachers @ Moorpark College
- Sept. 22, 2022 S4 Enrollment (Placeholder)
- Oct. 27, 2022 S4 Attendance and SARB (Placeholder)
- Nov. 17, 2022 S4 Student Discipline (Placeholder)
- Feb. 23, 2023 S4 Annual Legislative Update (Placeholder)

## X. Next Meeting – TBD (August)

With no further business to discuss, the meeting was adjourned.