

**VENTURA COUNTY BOARD OF EDUCATION
MINUTES OF REGUALR MEETING OF
SEPTEMBER 28, 2015**

A. CALL TO ORDER

1. Call to Order, Pledge of Allegiance to the Flag, and Moment of Reflection
The Regular Meeting of the Ventura County Board of Education, Agenda No. 15-15, was called to order by Mr. Dean Kunicki, Board President at 6:00 p.m. on Monday, September 28, 2015, in the Board Room of the VCOE Conference & Educational Services Center, 5100 Adolfo Road, Camarillo. The Pledge of Allegiance to the Flag was led by Mr. Kunicki, followed by a moment of reflection.

2. Roll Call
Trustees Present:
Rachel Ulrich, Area 1
Marty Bates, Area 2 - *Absent*
Dr. Mark Lisagor, Area 3
Dean Kunicki, Area 4
Dr. Ramon Flores, Area 5

VCOE Personnel Present:
Stanley C. Mantooth, Ventura County Superintendent of Schools and Ex-Officio Secretary and Executive Officer of the Board
Dr. Roger Rice, Deputy Superintendent, Student Services
Dr. Valerie Chrisman, Associate Superintendent, Educational Services
Mary Samples, Assistant Superintendent, SELPA
Richard Urias, Director, Charter School Support and Oversight
Tom Etchart, Director, Internal Business

Nancy Akkerman, Executive Assistant

3. Approval of Agenda.
Ms. Ulrich moved the agenda be approved. Dr. Lisagor seconded the motion, and the motion carried unanimously (4:0). Mr. Bates was absent.

B. PUBLIC COMMENTS

None.

C. HEARINGS

1. Interdistrict Attendance Appeal Case No. 1515.
Per the request of the appellant and with agreement from the District, Interdistrict Attendance Appeal Case No. 1515 was postponed to October 26, 2015.

D. CLOSED SESSION

None.

E. PRELIMINARY

1. Approval of Minutes of Regular Meeting of August 24, 2015.
Ms. Ulrich moved the Minutes of the Regular Meeting of August 24, 2015 be approved. Dr. Flores seconded the motion, and the motion passed 3:0:1. Mr. Kunicki, Ms. Ulrich and Dr. Flores voted aye; Dr. Lisagor abstained.

F. CORRESPONDENCE

1. Email dated September 2, 2015, to Board Trustees, providing advance access to the SELPA Plan via website (www.venturacountyselpa.com) and the Professional Learning Library.

G. PRESIDENT'S AND BOARD MEMBERS' REPORTS

1. Ms. Ulrich reported that she attended the CCBE conference during which she attended a workshop on charter school oversight put on by the Santa Clara County Board of Education. The SCCBOE has designed a website where all charter school information is posted and they have standardized their expectation of data presented annually by each charter school.
2. Dr. Flores also attended the CCBE Conference where he attended a workshop on appeals and a workshop on Career Education presented by Dr. Morse. Both were excellent.
3. Dr. Lisagor also attended the CCBE Conference. He felt the information shared was excellent and relevant. He also attended the CCBE Board of Directors; the VCOE Leadership Team retreat which had an excellent exercise with Strength-Finder; and a Providence Graduation.
4. Mr. Kunicki also attended the CCBE Conference. He felt that Mr. Mantooth's and Dr. Morse's presentations were excellent.
5. Mr. Mantooth noted that on December 7, 2015, Board Trustees will receive training on Board Docs, the electronic board agenda software.

H. SUPERINTENDENT’S REPORT

Mr. Mantooth reported on the following activities of the Office:

1. Notification from CDE that the VCOE Budget has been approved by the State.
2. Press Release on California Assessment of Student Performance and Progress. These results from the first round of a new testing system are higher than when the CST results began 15 years ago. Dr. Chrisman noted that statewide the scores begin higher in Mathematics and scores go lower as the students advance in years. In Language Arts, students are scoring lower in the earlier grades and scoring higher as they move into the higher grades. Scores were supposed to be sent to parents in late July, but very few have been released yet. Districts are hoping scores will be received this week.
3. VCOE Programs and Services brochure which explains all the services provided by the Office.
4. A joint meeting of the Ventura County Office of Education and Ventura County Community College District Leadership teams was held recently to dialogue about the many areas where our work overlaps and where efforts can be coordinated. This was the first meeting of the two respective leadership teams. The Office has begun to look for possible dates when both Boards could meet, possibly in November or December. Mr. Kunicki asked that the meeting be scheduled on the date of a regular meeting and suggested that the meeting be held in Ventura. Staff will work to schedule this meeting.
5. CCSESA has five steering committees that do much of the work of the organization. Last year, Dr. Rice was the chair of the Student Programs and Services Committee; Dr. Chrisman is the Chair of the Curriculum and Instruction Steering Committee this year; and next year Ms. Key will be the Chair of the Business and Administration Steering Committee. At this month’s CCSESA Quarterly Meeting, both Dr. Rice and Dr. Chrisman will receive CCSESA STAR Awards for their exemplary service.

I. LEGISLATIVE REPORT

None.

J. CONSENT/ACTION

1. Travel Expense Claim
2. Temporary County Certificates
3. Resolution No. 15-04 Gann Limit Calculation for 2014-15 and Estimated Limit for 2015-16

Dr. Lisagor moved that Consent Items 1-3 be approved. Ms. Ulrich seconded the motion, and the motion carried unanimously (4:0).

K. PRESENTATIONS

None.

L. DISCUSSION/INFORMATION/ACTION

1. PUBLIC HEARING and Approval of Resolution 15-05 Regarding Sufficiency/Insufficiency of Instructional Materials, and Certification of Provision of Standards-Aligned Instructional Materials

The adoption of Resolution 15-05 and the accompanying certification is necessary in order to continue to receive State textbook and instructional materials funding. Dr. Rice reported that VCOE has provided its students with sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education in the core subjects of English/Language Arts, Mathematics, History/Social Science and Science. Education Code Section 60119 requires each school district to take the following steps within the first 45 days of the school year to meet the requirements of law:

- a. Mr. Kunicki opened the PUBLIC HEARING on Resolution 15-05 regarding the sufficiency/insufficiency of instructional materials per Education Code Section 60119 and 60422(b) at 6:30 p.m.

Hearing no comments, Mr. Kunicki closed the PUBLIC HEARING at 6:31 p.m.

- b. Mr. Ulrich moved the Board adopt Resolution 15-05 regarding Sufficiency/Insufficiency of Instructional Materials, and the accompanying Positive Certification of Provision of Standards-Aligned Instructional Materials. Dr. Flores seconded the motion, and the motion carried unanimously (4:0).

2. Annual Programmatic Audit Presentation by Vista Real Charter High

Dr. Rice noted that our new VCOE website has links to all charter school websites in Ventura County, both those authorized by VCBE and other districts.

Dr. Flores reported that he was contacted by Contra Costa County Office of Education requesting information on charter school authorizations. Mr. Urias responded to their request and they are very appreciative.

Mr. Urias noted that over the next three months, the Board will hear programmatic audits from each of the charter schools. Ventura Charter School will also present their renewal request.

Corinne Manley presented the Annual Programmatic Audit for Vista Real Charter High School. VRCHS has Resource Centers in Oxnard, Santa Paula, Ventura, and Simi Valley. A Resource Center located at the Boys and Girls Club in Oxnard was closed due to a lack of enrollment. The 30 students that were served there now attend the Resource Center on 4th street in Oxnard. A partnership with the Boys and Girls Club still exists.

An additional site was opened in Downtown Ventura on Santa Clara Street. It has an Arts focus. Another Resource Center is scheduled to open in October 2015 in Camarillo at the ACE Charter School. VRCHS hopes to provide access to the Career Education Center and to architecture and construction courses at ACE for these students.

All students are welcome to enroll after attending an Orientation which are held 3 times a week. 65% of the students are in Grade 12 (based on age); 22% are 11th graders. Overall enrollment is 974 students. Students may stay past their expected graduation date so long as they are continuing to make progress.

Enrollment by Ethnicity. Ethnicity closely aligns with that of Oxnard Union High School District. Significant populations are Hispanic and White. 81% of students are socio-economically disadvantaged; 8% of students are special education; 11% are English Language Learners. An additional counselor and Attendance Technician were hired this year.

Past and Future Goals were reviewed.

Student Retention. The goal for 2014-15 was to have 450 students continuously enrolled. The outcome was 633 students. The goal for 2015-16 is to have 600 students continuously enrolled. ADA for 2014-15 was 86%. To increase ADA and enrollment, VRCHS provides additional support for new students who are adjusting to independent study; increased formal interventions; two counselors; attendance intervention; improved course options; and increased student recognition.

Graduation. The goal for 2014-15 was to have a 10% increase in the number of graduates. There was no increase in the number of graduates. The goal for 2015-16 goal is to have 70% of the students considered seniors on CBEDS day graduate in June 2016. 126 students graduated in 2014-15.

The Counselor's role is to target new and returning students, to do career assessments, senior advisement, and college planning. Credit completion monitoring, personalized academic plans, senior events and t-shirts, and starting an alumni program all are being utilized to keep students on track for graduation and to track student progress.

Academic Achievement. The goal for 2014-15 was to implement Common Core curriculum and successful administration of the CAASPP. The new curriculum has been implemented and VRCHS staff attended the Common Core training at the VCOE. 90% of students took the CAASPP. The 2015-16 goal is to improve CAASPP scores.

CAASPP Results were reviewed. 27% of students met or exceeded the English Language Arts requirement and 1% met or exceeded the Math requirement. Scores on CAHSEE have remained stable. Efforts to include scores include: continual revisions to the new Common Core curriculum; transitioning from “Lets Go Learn” to a national assessment program; Success Now Math interventions; study skill classes, small group content classes, and free tutoring.

Student and Parent Satisfaction. The goal was to add additional “high interest” course options. Several courses were added, including Art, Computer Literacy and Athletic Conditioning. The goal for 2015-16 will be to continue to add more courses and CTE options. Surveys showed continual satisfaction from students and parents. Efforts are ongoing to improve parent participation.

Ms. Ulrich asked if students are offered online courses. Ms. Manley responded that in “blended courses” the curriculum is online, but students must still come in for testing.

Dr. Lisagor asked about the process of developing the LCAP and identifying how the dollars are being used at a charter school. Mr. Urias noted that the charter schools are actually able to target efforts toward specific students and track the expenses. He reviews closely the LCAPs of the charter schools including the financial aspects and he has no concerns about Vista Real Charter School.

Dr. Rice shared that VCOE is entering into a partnership with Vista Real Charter High School, River Oaks and Ventura Charter Schools, to expand access to career education courses. It has been rewarding to see the charter schools taking advantage of these offerings. He also appreciates how the charter schools are seriously trying to determine what a meaningful accountability system looks like. Examples include: the one year graduation rate; industry certification; skills based certification; and returning the student to the district on track to graduate with their peers.

3. SELPA Local Plan Approval

Ms. Samples, Assistant Superintendent, SELPA, presented the SELPA Local Plan. In the 1980s, when SELPAs were first formed, they were required to write a Local Plan with district and parent input. When IDEA was reauthorized, the Plan was updated and every governing board was required to approve. IDEA has not been reauthorized since 2004, so there have been no required updates. As a result, the Local Plan no longer addresses new laws and regulations, or Autism, which has increased 485%. Over the past two years, the Local Plan has been rewritten and MOUs with the districts have been updated. The SELPA website has also been updated with links to the Local Plan added. To date, 14 of the 20 school districts have approved the Local Plan. The Ventura County SELPA Local Plan has been posted on the Ventura County SELPA website (www.venturacounty SELPA.com) and a printed copy has been available for public review at the Ventura County Office of Education, Library / Learning Resource Display Center, since September 2, 2015.

The Local Plan outlines for staff, school districts and parents, how the districts serve special education students. It is extremely robust. Mr. Kunicki noted that it is a great tool for parents.

Ms. Ulrich moved the Board approve the Ventura County SELPA Local Plan as submitted. Dr. Lisagor seconded the motion, and the motion carried unanimously (4:0).

4. Approval of Resolution 15-06, Application for State Grant Funding Beyond State Bond Authority

Mr. Mantooth reported that County Offices of Education are not authorized to collect developer fees and bond elections are not viable. The Ventura County Office of Education is required to adopt a resolution acknowledging that it is filing a funding application for the Dean Triggs (Conejo) School modernization project. It was recently reported that enough signatures were gathered to provide a State Facilities Bond measure on the November 2016 ballot. Submitting this funding application may benefit VCOE by positioning the application in line with the Office of Public School Construction for future consideration should funds become available.

Ms. Ulrich moved the Board approve Resolution 15-06, Application for State Grant Funding Beyond State Bond Authority. Dr. Flores seconded the motion, and the motion carried unanimously (4:0).

M. BOARD MEMBER COMMENTS

None.

N. FUTURE AGENDA ITEMS

1. One to Two-day VCBE Tour of VCOE Facilities (TBD).
2. Joint Meeting with VCCCD Board of Trustees (TBD).
3. Charter School Annual Programmatic Audits
MATES – October; River Oaks – November; Bridges – December.
4. Charter School Annual Programmatic Audit and Renewal Request
Ventura Charter – January 2016.

O. FUTURE MEETINGS

Date: Monday, October 26, 2015
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

Date: Monday, November 23, 2015
Time: 6:00 p.m.
Location: 5100 Adolfo Road, Board Room, Camarillo
Purpose: Regular Meeting of the Board

P. ADJOURNMENT

Mr. Kunicki requested that the meeting be adjourned in honor of his 48 years of marriage. The meeting adjourned at 7:24 p.m.

Approved by Board Action on 10/26/15.

*Board meetings are recorded by audio tape pursuant to Government Code Section 54953.5(b).
Copies of these audio tapes are available by request to this office at (805) 383-1900.*