

# VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION SPECIAL MEETING

**Thursday, April 11, 2019, 4:00 p.m.**

*Moorpark Unified School District, Board Room  
5297 Maureen Lane, Moorpark, CA 93021*

## AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Introduction of County Committee Members
4. Public Comments – *(Three minutes per speaker; 30 minutes maximum time allotment)* – *Comments are restricted to items on the agenda*
5. Review and Approve minutes: February 4, 2019 and March 22, 2019
6. Information about Moorpark Unified School District’s desired change in election process.
7. PUBLIC HEARING on Moorpark Unified School District’s desired change in election process from an at-large electoral process to a by-trustee area election process, pursuant to Education Code Section §5019(c)(1)
8. PUBLIC HEARING on Moorpark Unified School District’s request that the State Board of Education waive the election requirements of Education Code Sections §5020 and §5030 in order to ensure the timely adoption of trustee areas and the District’s transition from its current at-large electoral process to a by-trustee area election process
9. Discussion and action by the County Committee to adopt County Committee resolution 19-03 approving the establishment of trustee areas and changing the method of election to a by-trustee area election process in the Moorpark Unified School District
10. Information on future meetings
11. Adjournment

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The agenda for this meeting is posted for 72 contiguous hours prior to the meeting at the following locations:  
*Ventura County Office of Education, 5189 Verdugo Way, CA 93012  
Moorpark Unified School District, 5297 Maureen Lane, Moorpark, CA 93021*

The full agenda packet, with explanatory materials, is available for public review on the Internet at:  
<http://www.vcoe.org/Fiscal-and-administrative-Services/School-District-Organization/Agendas>  
Questions? Contact Cathy Samuel, (805) 383-1906, [csamuel@vcoe.org](mailto:csamuel@vcoe.org)

**VENTURA COUNTY COMMITTEE  
ON SCHOOL DISTRICT ORGANIZATION**

**As of January 1, 2019**

<b>Supervisory District</b>	<b>Name</b>	<b>Term Expiration Date</b>
<b>1</b>	<i>Kathi Smith</i>	12/31/19
	<i>Mindee J. Stekkinger</i>	12/31/22
<b>2</b>	<i>Patricia Phelps</i>	12/31/22
	<i>Denise Helfstein</i>	12/31/19
<b>3</b>	<i>Barbara Wagner</i>	12/31/20
	<i>Terri Lisagor</i>	12/31/22
<b>4</b>	<i>Rob Collins</i>	12/31/21
	<i>Robert Perez</i>	12/31/21
<b>5</b>	<i>Richard Canady</i>	12/31/20
	<i>Charles Weis</i>	12/31/21
<b>Member-at- Large</b>	<i>Ramon Flores</i>	12/31/20

**VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION  
SPECIAL MEETING**

**Monday, February 4, 2019, 4:30 p.m.**

*Simi Valley Unified School District Office, Board Room  
101 West Cochran St., Simi Valley, 93065*

**MINUTES**

*The Secretary to the Ventura County Committee on School District Organization will preside over the meeting until the Chair has been elected.*

**1. Call to Order and Pledge of Allegiance**

The meeting of the Ventura County Committee on School District Organization was called to order by Misty Key, Secretary to the Ventura County Committee on School District Organization, at 4:31p.m. at the Simi Valley Unified School District Office, 101 West Cochran St., Simi Valley, CA 93065

Ms. Key led the group in the pledge of allegiance.

**2. Introduction of County Committee Members**

The following members of the Ventura County Committee on School District Organization were in attendance:

*Kathi Smith, representing Supervisorial District # 1  
Denise Helfstein, representing Supervisorial District # 2  
Patricia Phelps, representing Supervisorial District # 2  
Barbara Wagner, representing Supervisorial District # 3  
Terri Lisagor, representing Supervisorial District # 3  
Robert Perez, representing Supervisorial District # 4  
Rob Collins, representing Supervisorial District # 4  
Richard Canady, representing Supervisorial District # 5  
Charles Weis, representing Supervisorial District # 5  
Ramon Flores, Member-at-Large*

The following member was absent:

*Mindee Stekkinger, representing Supervisorial District # 1*

Also in attendance:

*Misty Key, Secretary to the VCCSDO, and Associate Superintendent,  
Fiscal and Administrative Services, Ventura County Office of Education  
Ron Todo, Associate Superintendent, Business Services and Facilities,  
Simi Valley Unified School District  
Robert McEntire, National Demographic Corporation  
Dawn Smollen, Simi Valley Unified, Board Member  
Bob LaBelle, Simi Valley Unified, Board Member  
Starlie Espinoza, Executive Assistant, Superintendent's Office, Simi Valley Unified  
School District  
Cathy Samuel, Executive Assistant, Ventura County Office of Education*

**3. Organizational - Election of Officers:**

Misty Key stated that the first order of business was to elect the officers of the County Committee. Ms. Key asked if there were any nominations or volunteers to serve as the Chair of the County Committee. Richard Canady made a motion to nominate Charles Weis as Chair. Charles Weis accepted the nomination. Ms. Key asked if there were any other nominations. No other nominations

	<b>AYES</b>	<b>ABSTAIN</b>	<b>NOES</b>	<b>ABSENT</b>
<i>Kathi Smith</i>	X			
<i>Denise Helfstein</i>	X			
<i>Patricia Phelps</i>	X			
<i>Barbara Wagner</i>	X			
<i>Terri Lisagor</i>	X			
<i>Robert Perez</i>	X			
<i>Rob Collins</i>	X			
<i>Richard Canady</i>	X			
<i>Charles Weis</i>	X			
<i>Ramon Flores</i>	X			
<i>Mindee Stekkinger</i>				X

Motion passed unanimously. Newly elected Chair Charles Weis assumed leadership of the meeting. Charles Weis asked for nominations for Vice-Chair. A motion was made by Ramon Flores to nominate Kathi Smith. Ms. Smith accepted the nomination.

Vote for Kathi Smith to be Vice Chair:

	<b>AYES</b>	<b>ABSTAIN</b>	<b>NOES</b>	<b>ABSENT</b>
<i>Kathi Smith</i>	X			
<i>Denise Helfstein</i>	X			
<i>Patricia Phelps</i>	X			
<i>Barbara Wagner</i>	X			
<i>Terri Lisagor</i>	X			
<i>Robert Perez</i>	X			
<i>Rob Collins</i>	X			
<i>Richard Canady</i>	X			
<i>Charles Weis</i>	X			
<i>Ramon Flores</i>	X			
<i>Mindee Stekkinger</i>				X

**4. Public Comments**

Chairperson Charles Weis asked if there were any public comments. There were none.

**5. Information about Simi Valley Unified School District’s Desired Change in Election**

Robert McEntire provided a presentation regarding the National Demographic Corporation facilitation of the Simi Valley School District’s process of transitioning from an at-large to a by-trustee area method of election.

The process that the Simi Valley Unified School District started in 2018. Mr. McEntire summarized the districts process:

- October 2, 2018, Board of Education adopted Resolution No. 6-18/19: Intent to initiate the process of establishing trustee areas and elections by-trustee areas
- October 16, 2018, Public Hearing No. 1: The public was invited to provide input regarding the composition of the proposed trustee areas
- October 30, 2018, Public Hearing No. 2: The public was invited to provide input regarding the composition of the proposed trustee areas
- November 20, 2018, Two proposed trustee area maps and potential sequence of elections became available for public review meeting the seven day minimum posting requirement
- November 27, 2018, Public Hearing No. 3: The public was invited to provide input regarding the content of the draft maps and the proposed sequence of elections, if applicable
- December 11, 2018, Public Hearing No. 4: The public was invited to provide input regarding the content of the draft maps and the proposed sequence of elections, if applicable
- December 11, 2018, The Board adopted map 101 and sequence of elections for approval by the Ventura County Committee on School District Organization
- February 4, 2019, The Ventura County Committee on School District Organization will conduct a public hearing within Simi Valley School Unified School District (SVUSD) boundaries to consider approval of the proposed trustee area map and sequence of elections

Robert explained one of the reasons the school district could not adopt the same map that the City of Simi Valley adopted was because there are 3,500 more in population in the school district's boundaries due to the unincorporated areas.

The Districts community outreach included:

- School Community
  - Information provided to bargaining units
  - Information distributed by Principals to their staff and school communities
- Electronic Communication
  - Promoted on <https://simi-ca.schoolloop.com>
- Board Meetings
  - All meetings held at regularly scheduled Board meetings at the district facility and City Hall

Ramon Flores asked if there was a translation to a Spanish option on the website. The answer was yes. Denise Helfstein asked how the public was informed about the website and was there other methods to invite people to participate. Mr. McEntire shared that the website was referenced on all literature that went home with the students and to their families and into their neighborhoods which also contained the entire history of the process, presentation on how maps were drawn and what the legal requirements were.

Ron Todo shared that SVUSD utilized the All Call System or email. They also utilized the editorial process in the Acorn. The District did have one individual, very representative of

the Latino population, come forward and made sure they were including that group within the process. The outcome of this was that they provided translation into Spanish for all communications including the website postings.

6. **PUBLIC HEARING:**

Chairperson Charles Weis opened the public hearing on Simi Valley Unified School Districts change in Election system pursuant to Education Code Section §5019(c)(1) at 5:00p.m. Chairperson asked if the public wished to make a statement. No comments from the public were made.

Chairperson Charles Weis closed the public hearing at 5:01 p.m.

7. **PUBLIC HEARING:**

Chairperson Charles Weis opened the public hearing on Simi Valley Unified School District's request that the State Board of Education Waive the Election Requirements of Education Code Sections §5020 and §5030 at 5:01 p.m. Chairperson asked if the public wished to make a statement. No comments from the public were made.

Chairperson Charles Weis closed the public hearing at 5:02 p.m.

8. **Discussion and Action:** by the County Committee to adopt County Committee Resolution 19-01 approving the establishment of Trustee Areas and changing the method of election to a by-trustee area election process in the Simi Valley Unified School District.

A motion was made by Rob Collins to approve the change to a by-trustee area election method. Motion was seconded by Patricia Phelps.

Ramon Flores mentioned it appears current trustees for SVUSD are in each of the five new trustee areas so there is not a situation of two trustees in one area. Robert McEntire said that was correct.

Misty Key noted there might be upcoming meetings the County Committee would be hosting, as needed, for the following school districts:

Moorpark Unified; Conejo Valley Unified; Santa Paula Unified; Ocean View School District and Hueneme School District.

Denise Helfstein asked for guidance on what are the best practices or standards for community outreach.

Charles Weis, shared that he has conducted six to eight processes to changing from an at-large election system to a by-trustee area election system in San Jose. The practices that were heard today are pretty common, going through schools and letting the parents know there will be by-trustee areas, postings on the districts website and having many discussions at the Board meetings.

Terri Lisagor asked if the information can be provided electronically to the County Committee. Misty explained that usually all of the materials are provided prior to the meeting. It didn't work out this time for the presentation, but that is normal practice.

Ron Todo mentioned there are term limits for the School Board members in Simi Valley. Two elected terms.

Chairperson Charles Weis took roll call vote to approve the County Committee Resolution 19-01. Motion passed unanimously.

	<b>AYES</b>	<b>ABSTAIN</b>	<b>NOES</b>	<b>ABSENT</b>
<i>Kathi Smith</i>	X			
<i>Denise Helfstein</i>	X			
<i>Patricia Phelps</i>	X			
<i>Barbara Wagner</i>	X			
<i>Terri Lisagor</i>	X			
<i>Robert Perez</i>	X			
<i>Rob Collins</i>	X			
<i>Richard Canady</i>	X			
<i>Charles Weis</i>	X			
<i>Ramon Flores</i>	X			
<i>Mindee Stekkinger</i>				X

**9. Adjournment**

Chairperson Charles Weis adjourned the meeting at 5:08 p.m.

**VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION  
SPECIAL MEETING**

**Friday, March 22, 2019, 4:30 p.m.**

*Conejo Valley Unified School District, Board Room  
1402 E. Janss Rd., Thousand Oaks, 91362*

**MINUTES**

**1. Call to Order and Pledge of Allegiance**

The meeting of the Ventura County Committee on School District Organization was called to order by Chairperson Charles Weis to the Ventura County Committee on School District Organization, at 4:30p.m. at the Conejo Valley Unified School District, Board Room.

**2.** Chairperson Charles Weis led the group in the pledge of allegiance.

**3. Introduction of County Committee Members**

The following members of the Ventura County Committee on School District Organization were in attendance:

*Kathi Smith, representing Supervisorial District # 1  
Mindee Stekkinger, representing Supervisorial District # 1  
Denise Helfstein, representing Supervisorial District # 2  
Barbara Wagner, representing Supervisorial District # 3  
Robert Perez, representing Supervisorial District # 4  
Rob Collins, representing Supervisorial District # 4  
Richard Canady, representing Supervisorial District # 5  
Charles Weis, representing Supervisorial District # 5  
Ramon Flores, Member-at-Large*

The following members were absent:

*Patricia Phelps, representing Supervisorial District # 2  
Terri Lisagor, representing Supervisorial District # 3*

Also in attendance:

*Misty Key, Secretary to the VCCSDO, and Associate Superintendent,  
Fiscal and Administrative Services, Ventura County Office of Education  
Dr. Mark McLaughlin, Superintendent, Conejo Valley Unified School District  
Jonathan Salt, Fagen Friedman & Fulfroost, LLP  
Larry Ferchaw, Cooperative Strategies, LLC  
Cathy Samuel, Executive Assistant, Ventura County Office of Education*



4. **Public Comments**

Chairperson Charles Weis asked if there were any public comments. There were none.

5. **Information about Conejo Valley Unified School District's Desired Change in Election**

Dr. Mark McLaughlin thanked the County Committee for coming to Conejo Valley Unified School District (CVUSD) and appreciated their time. Dr. McLaughlin shared that the district serves students in Southeastern Ventura County in the Thousand Oaks vicinity and there are approximately 19,000 students. Throughout the process, the district has been, and continues to be, committed to transparency and educating its residents with public meetings and hearings. Dr. McLaughlin explained that on June 11, 2018, CVUSD received a demand letter from an attorney alleging the Districts' elections violate the California Voting Rights Act (CVRA). On November 20, 2018 the CVUSD Board was provided an update and background on the CVRA and the CVUSD Board adopted a resolution to:

- Initiate transition to by-trustee area election system
- State intent to seek waiver of election requirement from State Board of Education

Jonathan Salt explained that the district was required to have a total of five public hearings, two before any maps were drawn and three before a final decision could be made. Mr. Salt explained the Community Outreach – Meeting Schedule:

- November 20, 2018, information
- December 4, 2018, pre-map public hearing
- December 11, 2018, pre-map public hearing
- January 22, 2019, public hearing on map options
- February 5, 2019, public hearing on map options
- February 19, 2019, public hearing on map options

Mr. Salt shared that at the beginning of the process Dr. McLaughlin sent letters home after Thanksgiving break in both English and Spanish to the students explaining what the process was and how it was not going to have an impact on the election that occurred on November 6, 2018. This letter provided all of the public hearing dates so folks would know when the meetings were scheduled. The Districts social media posted Dr. McLaughlin's letters as well as every time there was a Board meeting on this subject, when maps were released and the public hearings. The District posted the final map that the Board adopted.

Newspaper reporters from the Ventura County STAR and the Thousand Oaks Acorn were at most of the meetings. There were at least eleven articles published by the reporters from when the District received their letter until the final adoption and a few thereafter. The District put together a very comprehensive website in English and Spanish.

Larry Ferchaw presented on requirements in establishing Trustee voting areas:  
Federal and State Requirements

- Federal Requirements
  - *Equal Population*
    - As equal as practical based on data and criteria from most recent Census Total Population
  - *Minority Voting Rights*
    - No Discriminatory Purpose; No vote dilution
  - *Equal Protection*
    - Race must not be a predominant factor

- State Requirements
  - Topography
  - Geography
  - Cohesiveness, Contiguity, Integrity, and Compactness of territory
  - Community of Interest

Considerations:

- School District boundaries
- City boundaries
- Attendance Areas
- Topography
- Precincts
- Streets and Highways
- Parcels
- Population Density
- Census Blocks

Adopted Plan: Demographics

There are approximately 135,000 residents as of the 2010 Census which means five roughly equal areas of 27,000 people.

Mr. Ferchaw provided nine possible demographic scenarios: Scenarios 1, 2, 3, 2A, 3A, 3B, D1, D2 and D3. Scenario 3A was selected by the CVUSD District Board members and received the most community response towards being the favorite. Map 3A was submitted by members of the community and is a variation of the original Scenario 3.

Robert Perez asked if there were many Latinos that came to speak to the Board. Dr. McLaughlin answered that there were some Latino parents and students that spoke to the Board.

**6. PUBLIC HEARING:**

Chairperson Charles Weis opened the public hearing on CVUSD's change in election system pursuant to Education Code Section §5019(c)(1) at 4:55p.m. Chairperson asked if the public wished to make a statement. No comments from the public were made.

Chairperson Charles Weis closed the public hearing at 4:56 p.m.

**7. PUBLIC HEARING:**

Chairperson Charles Weis opened the public hearing on CVUSD's request that the State Board of Education waive the election requirements of Education Code Sections §5020 and §5030 at 4:56 p.m. Chairperson asked if the public wished to make a statement. No comments from the public were made.

Chairperson Charles Weis closed the public hearing at 4:57 p.m.

**8. Discussion and Action:**

A motion was made by Rob Collins to adopt County Committee resolution 19-02 approving the establishment of trustee areas and changing the method of election to a by-trustee area election process in the CVUSD. Motion was seconded by Kathi Smith.

Chairperson Charles Weis called for the vote. Motion passed unanimously.

	<b>AYES</b>	<b>ABSTAIN</b>	<b>NOES</b>	<b>ABSENT</b>
<i>Kathi Smith</i>	X			
<i>Mindee Stekkinger</i>	X			
<i>Denise Helfstein</i>	X			
<i>Barbara Wagner</i>	X			
<i>Robert Perez</i>	X			
<i>Rob Collins</i>	X			
<i>Richard Canady</i>	X			
<i>Charles Weis</i>	X			
<i>Ramon Flores</i>	X			
<i>Patricia Phelps</i>				X
<i>Terri Lisagor</i>				X

**9. Adjournment**

Chairperson Charles Weis adjourned the meeting at 4:58 p.m.



**MOORPARK**  
UNIFIED SCHOOL DISTRICT

# **ESTABLISHMENT OF TRUSTEE AREAS AND BY- AREA METHOD OF ELECTION**

Presentation to the Ventura County  
Committee on School District Organization  
April 11, 2019



## About Us

- Moorpark Unified School District serves 6,255 students in school year 2018/2019 across 10 sites within the City of Moorpark and the surrounding unincorporated portions of Ventura County
- Our district has a long-standing tradition of academic success and strong community support
- School District undertook the transition from at-large method of election to the by-area method of election voluntarily and engaged in an open process to create voting areas that ensured fair representation for all residents

### Moorpark Unified to voluntarily move to district-based elections in 2020

Alexa D'Angelo, Ventura County Star Published 9:56 a.m. PT Oct. 10, 2018 | Updated 3:50 p.m. PT Oct. 10, 2018



(Photo: JUAN CARLO/THE STAR)

The Moorpark Unified School District board voted Tuesday night to voluntarily move to district-based elections.

The change would move elections for school board seats from at-large to by geographical area. The board voted unanimously to begin the process.

"Our board took this step to be proactive and to save money for our constituents. School districts that wait to be served with a lawsuit incur additional costs of about \$30,000," said Superintendent Kelli Hays. "By taking this proactive step, we are controlling the process and ensuring representation from throughout our district."

**MORE:** [Conejo school board fails to censure trustee](#) (/story/news/education/2018/10/02/conejo-valley-school-board-votes-not-censure-betsy-connelly/1489898002/)

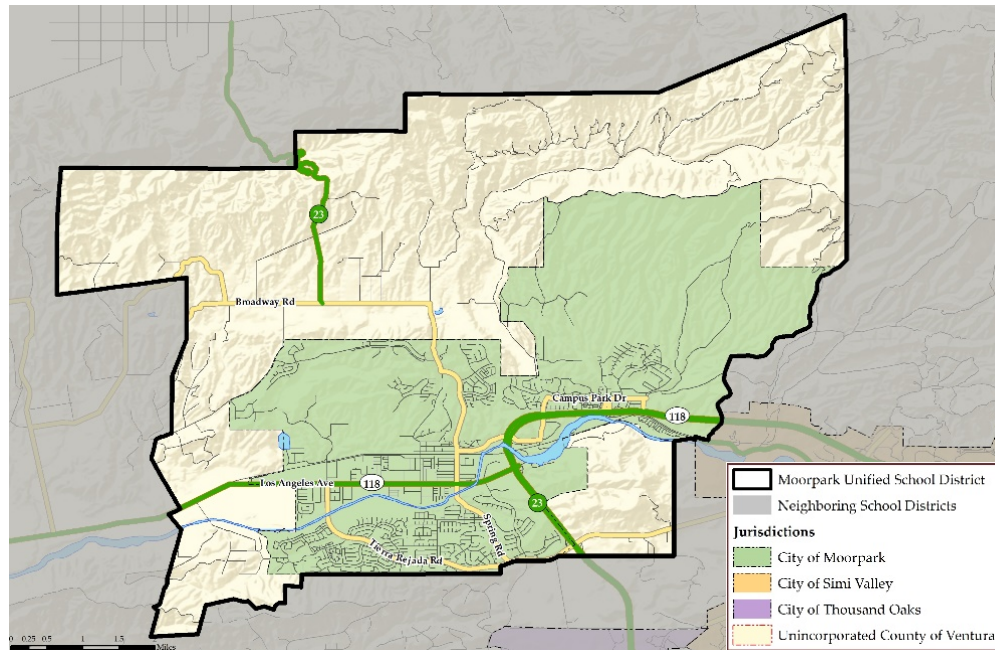
Moorpark is the latest local school board to start the process.

The Simi Valley Unified School District board [voted](#) (/story/news/education/2018/10/08/simi-valley-school-board-votes-district-based-elections/1456546002/) just last week to move toward district-based elections after [receiving a demand letter](#) (/story/news/education/2018/09/18/simi-valley-unified-threatened-lawsuit-over-district-based-elections/1345351002/) last month from a Malibu-based law firm. The demand letter states the school board is violating the California Voting Rights Act by diluting the minority vote. The school district received the letter just after the city did earlier this year.

The [Conejo Valley Unified School District](#) (/story/news/education/2018/09/19/conejo-valley-unified-receives-demand-letter-district-elections/1356315002/) also received a letter from the same firm over the summer. That board has yet to have a public discussion on its course of action. The Ventura Unified School District board [voted last spring](#) (/story/news/education/2018/03/02/ventura-unified-board-votes-5-0-move-district-elections/385139002/) to move to district-based elections. The November election marks the first time the Ventura school board race will be split into districts.



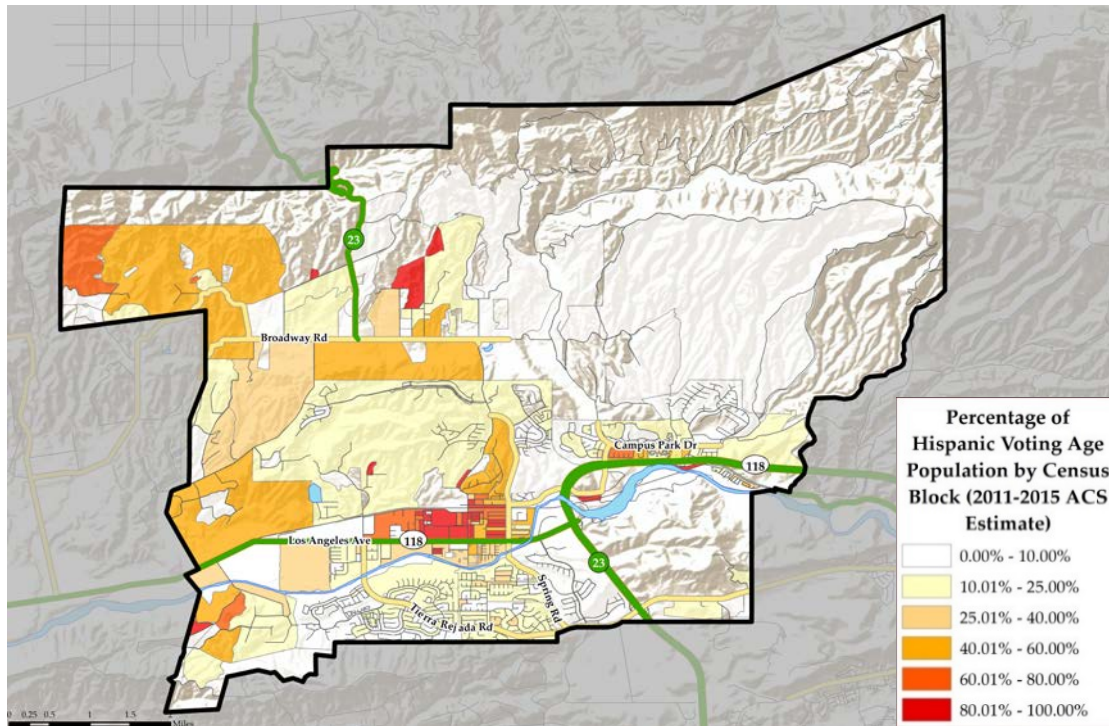
## District Demographics – 2010 Census Data



Population	Total Population		Age 18 and over	
	Total	%	Total	%
Hispanic/Latino	11,390	31.68%	7,541	28.87%
White	20,532	57.10%	15,371	60.22%
Black/ African American	497	1.38%	384	1.47%
American Indian/ Alaska Native	80	0.22%	60	0.23%
Asian	2,356	6.55%	1,845	7.06%
Native Hawaiian/ Pacific Islander	38	0.11%	33	0.13%
Other	71	0.20%	33	0.13%
Two or More Races	993	2.76%	497	1.90%
<b>Total Population</b>	<b>35,957</b>	<b>100.00%</b>	<b>26,124</b>	<b>100.00%</b>



## District Demographics – Citizen Voting Age Population Estimates



Population	Total Population	
	Total	%
Hispanic/Latino	5,193	21.56%
White	16,766	69.61%
Black/ African American	268	1.11%
American Indian/ Alaska Native	35	0.15%
Asian	1,710	7.10%
Native Hawaiian/ Pacific Islander	40	0.17%
Two or More Races	75	0.31%
<b>Total Population</b>	<b>24,087</b>	<b>100.00%</b>



## Trustee Area Process

Date	Activity(ies)
October 9, 2018	Board Meeting: School District Initiates Process to Transition to By-District Elections
November 13, 2018	Board Meeting: First Pre-Map Public Hearing and Presentation
December 11, 2018	Board Meeting: Second Pre-Map Public Hearing
January 15, 2019	Board Meeting: First Public Hearing on Trustee Area Scenarios
February 12, 2019	Board Meeting: Second Public Hearing on Trustee Area Scenarios
February 28, 2019	DELAC/ELAC Meeting to provide information on Trustee Area Scenarios and Solicit Feedback
March 12, 2019	Board Meeting: Final Public Hearing on Trustee Area Scenarios Board Section of Trustee Area Map Board Consideration of Change in Election Method Public Hearing on General Waiver Request Board Consideration of General Waiver Request
April 11, 2019	County Committee on School District Organization Holds a Public Hearing and Considers Approval of Change in Election Method and Trustee Area Map
July 2019	State Board of Education Meeting; Waiver Application Consideration
August 2019	Cooperative Strategies sends Final Trustee area Map to the County Registrar of Voters
November 3, 2020	First Election Held Utilizing Trustee Areas





## Considerations in Trustee Areas



Each area shall contain nearly equal number of inhabitants



Follow man-made and natural geographic features, as much as possible



Drawn to comply with the Federal Voting Rights Act



Respect incumbency, if possible



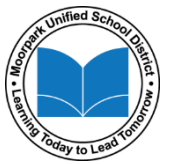
Compact and contiguous, as much as possible



Other local considerations (i.e., school boundaries, locations of school sites)

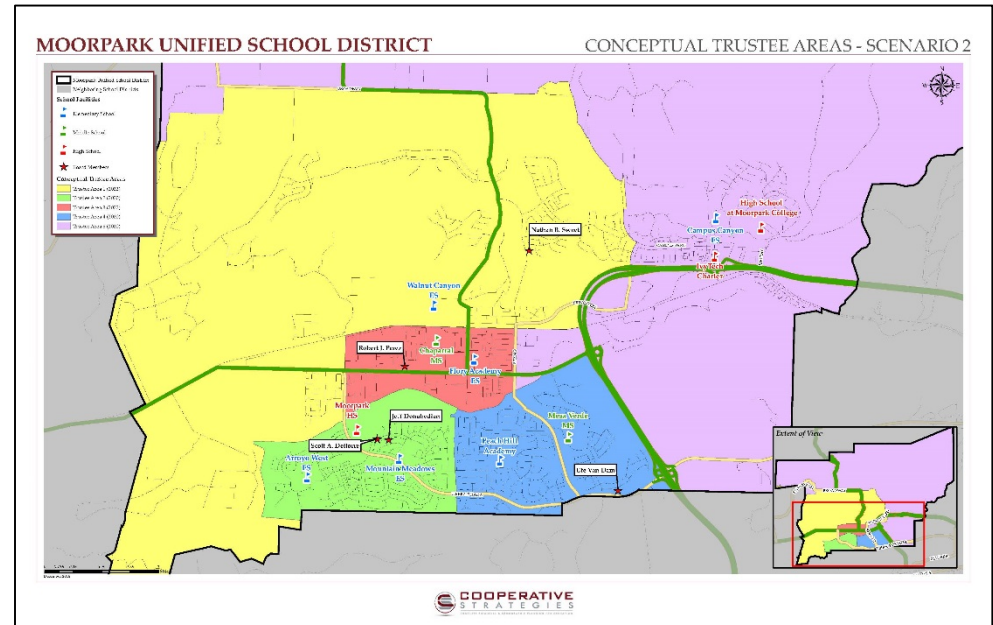
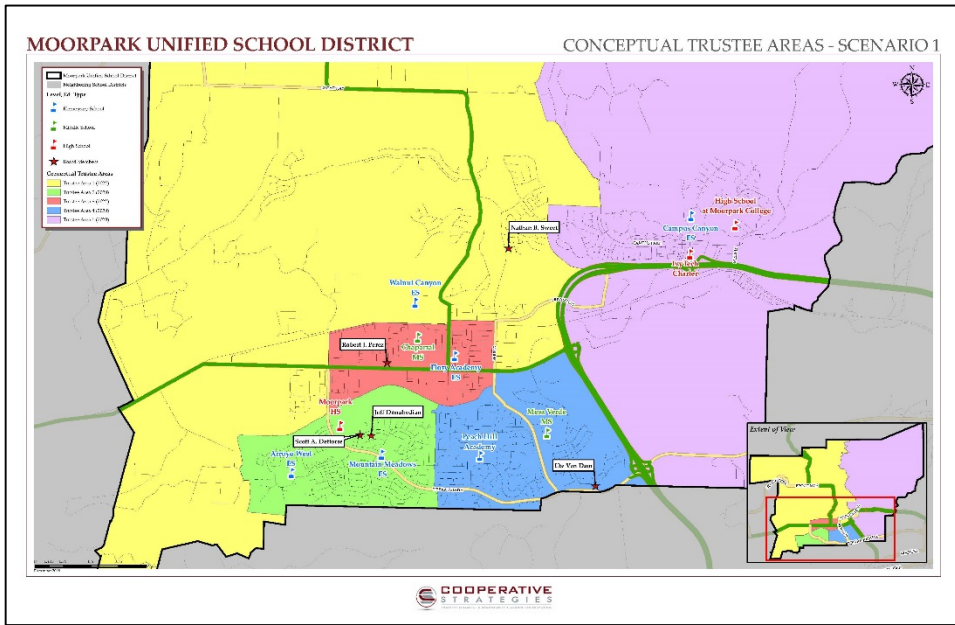


Respect communities of interest, as much as possible



# CONCEPTUAL TRUSTEE SCENARIOS

## TRUSTEE AREA PROCESS





# Community Outreach

## Outreach and Communication Effort:

### Community

- » Information provided to bargaining units and advisory committees
- » Public notices and newspaper articles

### Electronic Communication

- » Promoted on Moorpark USD website with maps and presentations on website

## MUSD By-Trustee Area Information

Documents/Presentations

[Resolution from October 9, 2018, Initiating the Process of Establishing Trustee Areas and Elections By-Trustee Areas](#)

[By-Trustee Area Process- PowerPoint Presentation from November 13, 2018](#)

[By-Trustee Area Process- PowerPoint Presentation from December 11, 2018](#)

[By-Trustee Area Process- PowerPoint Presentation from January 15, 2019](#)

[By-Trustee Area Process- PowerPoint Presentation from February 12, 2019](#)

[By-Trustee Area Process- PowerPoint Presentation from March 12, 2019](#)



The MUSD Board of Education took proactive and unanimous action on October 9, 2018 to initiate the process of establishing trustee areas and elections by trustee areas. Public hearing dates and corresponding information regarding Board action on this topic will be posted on this page.

**Public hearing dates:**

November 13, 2018: First Pre-Map Public Hearing & Presentation

December 11, 2018: Second Pre-Map Public Hearing

January 15, 2019: First Public Hearing on Trustee Area Scenarios

February 12, 2019: Second Public Hearing On Trustee Area Scenarios/Public Hearing on General Waiver Request/Board Consideration on General Waiver Request

February 28, 2019 - ELAC/DELAC Meeting - provide information regarding By-Trustee Area Map scenarios and solicit feedback

March 12, 2019: Final Public Hearing on Trustee Area Scenarios/Board Selection of Trustee Area Map/Board Consideration on Change in Election Method - **On March 12, 2019, the Board of Education unanimously approved Final Trustee Area Map - Scenario 3 for the District's By-**

**Proposed Maps**

January 15, 2019 Public Hearing:

- [Trustee Area - Scenario 1](#)
- [Trustee Area - Scenario 2](#)

February 12, 2019 Public Hearing:

- [Trustee Area - Scenario 1](#)
- [Trustee Area - Scenario 2](#)
- [Trustee Area - Scenario 3](#)

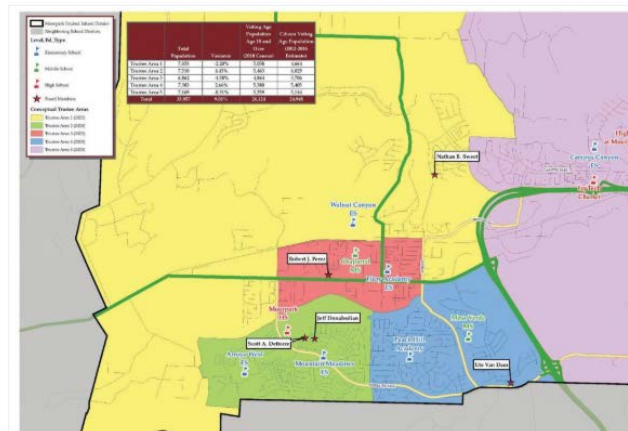
March 12, 2019 Public Hearing:

- [Trustee Area - Scenario 1](#)
- [Trustee Area - Scenario 2](#)
- [Trustee Area - Scenario 3](#)

## MUSD releases proposed maps

District looks at five-area plan / January 25, 2019

By Christina Cox  
christina@theacorn.com



FINDING THE LINES—Moorpark Unified School District released two draft maps—No. 1, above, and No. 2, below—that show how the district could be divided into five separate voting areas from which each trustee will be elected. MUSD will host another public hearing on the maps during its next board meeting Feb. 12. Courtesy of Moorpark Unified School District

Search

READ THE PRINT EDITION



MOST READ ARTICLES

- 1 CHP won't rule out homicide in apparent suicide
- 2 CHP won't rule out homicide in apparent suicide
- 3 Woman arrested for allegedly



## Additional Scenario Created

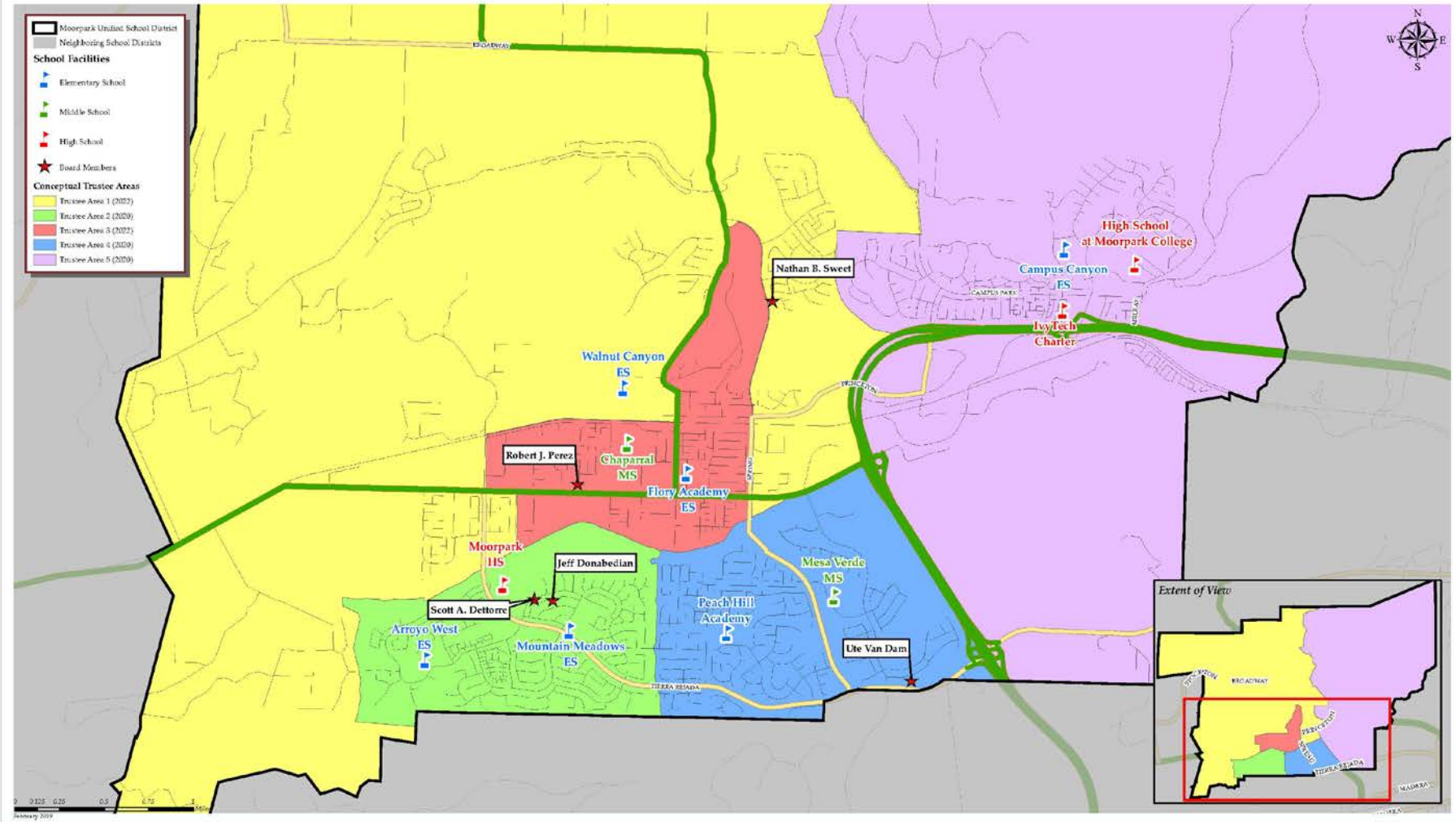
- Based on community input and Board discussion, an additional scenarios were created based on the following feedback:
  - Include the Charles Street and the neighborhood around that area in Area 3 to better keep the community of interest together



# Selection of Scenario 3

## MOORPARK UNIFIED SCHOOL DISTRICT

## CONCEPTUAL TRUSTEE AREAS - SCENARIO 3





## Proposed Trustee Areas (Scenario 3) - Demographics

Trustee Area	Trustee Area 1		Trustee Area 2		Trustee Area 3		Trustee Area 4		Trustee Area 5		
	TP* vs. CVAP**	TP	CVAP	TP	CVAP	TP	CVAP	TP	CVAP	TP	CVAP
Population		6,897	4,640	7,510	6,030	6,997	3,730	7,383	5,404	7,170	5,144
Population Variance		-294	-350	319	1,040	-194	-1,260	192	414	-21	154
		-4.09%	-7.01%	4.43%	20.85%	-2.70%	-25.24%	2.66%	8.31%	-0.30%	3.09%
Hispanic/Latino		2,257	766	837	561	4,921	2,179	1,116	809	2,259	1,194
		32.72%	16.51%	11.15%	9.30%	70.33%	58.42%	15.12%	14.97%	31.51%	23.21%
White		3,781	3,309	5,668	4,774	1,678	1,452	5,315	3,827	4,090	3,358
		54.82%	71.31%	75.47%	79.17%	23.98%	38.93%	71.99%	70.82%	57.04%	65.28%
Black/African American		106	49	109	25	75	23	99	186	108	35
		1.54%	1.06%	1.45%	0.41%	1.07%	0.62%	1.34%	3.44%	1.51%	0.68%
American Indian/ Alaska Native		19	0	11	20	7	15	25	20	18	15
		0.28%	0.00%	0.15%	0.33%	0.10%	0.40%	0.34%	0.37%	0.25%	0.29%
Asian		543	404	581	573	189	23	557	488	486	272
		7.87%	8.71%	7.74%	9.50%	2.70%	0.62%	7.54%	9.03%	6.78%	5.29%
Native Hawaiian/ Other Pacific Islander		2	0	12	4	10	0	4	0	10	70
		0.03%	0.00%	0.16%	0.07%	0.14%	0.00%	0.05%	0.00%	0.14%	1.36%
Other		18	0	23	0	4	0	11	0	15	0
		0.26%	0.00%	0.31%	0.00%	0.06%	0.00%	0.15%	0.00%	0.21%	0.00%
Two or More Races		171	112	269	73	113	38	256	74	184	200
		2.48%	2.41%	3.58%	1.21%	1.61%	1.02%	3.47%	1.37%	2.57%	3.89%

\*TP: Total Population

\*\*CVAP: Citizen Voting Age Population



## March 12, 2019 Board Meeting

- ✓ Following the required public hearings on the maps and deliberation by the Board members, the Moorpark Unified School District Board approved the following:
  - Selection of Scenario 3
  - Approval of Resolution No. 2018-2019-15 to be forwarded to the County Committee on School District Organization



## Summary

- ✓ Board has undertaken a very deliberate and methodical process in considering and adopting the change in election method before you tonight.
- ✓ Board engaged in a transparent process
- ✓ Included opportunities for community input to the process and to the maps considered by the Board
- ✓ Respectfully request that the County Committee approve the Board's resolution seeking to establish trustee boundaries and to permit a by-trustee area voting method





# QUESTIONS

**COUNTY COMMITTEE RESOLUTION NUMBER 19-03**

**RESOLUTION OF THE VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION APPROVING THE ESTABLISHMENT OF TRUSTEE AREAS AND CHANGING THE METHOD OF ELECTION TO A BY-TRUSTEE AREA ELECTION PROCESS IN THE MOORPARK UNIFIED SCHOOL DISTRICT**

**WHEREAS**, a proposal to establish trustee areas and change the method of election to a by-trustee area election process was presented to the Ventura County Committee on School District Organization (“County Committee”) by the Board of Education (“Board”) of the Moorpark Unified School District; and

**WHEREAS**, the Board of the Moorpark Unified School District has adopted a resolution declaring its intent to seek a waiver of the election requirements from the State Board of Education; and

**WHEREAS**, Education Code section §5019(c)(1) provides that a proposal to establish trustee areas may be initiated by resolution of the governing board of a district; and

**WHEREAS**, Education Code section §5019(c)(2) further provides that when a proposal is made by a governing board of a district to establish trustee areas, the county committee on school district organization shall call and conduct at least one hearing in the district on the matter; and

**WHEREAS**, Education Code section §5030 provides that whenever trustee areas are established in a district, provisions shall be made for one of the alternative methods of electing governing board members; and

**WHEREAS**, Education Code section §5020 provides that a resolution of a county committee on school district organization approving a proposal to establish trustee areas, and to adopt one of the alternative methods of electing governing board members specified in Education Code section §5030, shall constitute an order of election which shall be presented to the electors of the district not later than the next succeeding election for members of the governing board; and

**WHEREAS**, the County Committee met on April 11, 2019, to consider the proposal to establish trustee areas and change the method of election to a by-trustee area election process in the Moorpark Unified School District; and

**WHEREAS**, the County Committee meeting on April 11, 2019, took place within the boundaries of the Moorpark Unified School District, and the meeting included a public hearing in accordance with Education Code section §5019(c); and

**WHEREAS**, by Resolution Numbers 2018-2019-21 and 2018-2019-22, the Board of the Moorpark Unified School District determined that an at-large method of election could be subject to legal challenge under the California Voting Rights Act of 2001 and adopted a by-trustee area electoral system for consideration by the County Committee; and

**WHEREAS**, by Resolution Number 2018-2019-22, the Board of the Moorpark Unified School District declared its intent to request that the State Board of Education waive the election requirements of Education Code section §5020 and §5030 in order to ensure the timely adoption of trustee areas and the district’s transition from its current at-large electoral process; and

**WHEREAS**, having consideration of the proposal of the Board of the Moorpark Unified School District to establish trustee areas and change the method of election to a by-trustee area election process as set forth in its Resolution Numbers 2018-2019-21 and 2018-2019-22, as well as public comments, the County Committee recommends approval of the proposal of the Board of the Moorpark Unified School District;

**NOW, THEREFORE, BE IT RESOLVED** that the County Committee hereby finds the foregoing recitals to be true and correct; and

**BE IT FURTHER RESOLVED** the County Committee hereby establishes trustee election areas within the Moorpark Unified School District as set forth in the District's Resolution Numbers 2018-2019-21 and 2018-2019-22; and

**BE IT FURTHER RESOLVED** the County Committee hereby adopts, as the method of election governing board members to the Board of Education of the Moorpark Unified School District, that method of election specified in Education Code section §5030(b), which provides one or more members residing in each trustee area be elected by the registered voters of that particular trustee area; and

**BE IT FURTHER AND FINALLY RESOLVED** that this action of the County Committee establishing trustee election areas and adopting one of the alternative methods of electing governing board members specified in Education Code section §5030 shall not be deemed to constitute an order of election if the State Board of Education grants the district's waiver and if such waiver is granted, trustee area elections shall be commenced effective the next succeeding Board member election in November 2020.

I, Misty Key, Secretary to the Ventura County Committee on School District Organization, hereby certify, in the County of Ventura, State of California, that the above and foregoing Resolution was duly and regularly adopted by said County Committee at a special meeting thereof held on the 11th day of April, 2019, and passed by a vote of:

**AYES:**

**ABSTAIN:**

**NOES:**

**ABSENT:**

IN WITNESS WHEREOF, I have hereunto set my hand this 11<sup>th</sup> day of April, 2019.

---

Misty Key, MBA  
Secretary to the Ventura County Committee  
on School District Organization

**MOORPARK UNIFIED SCHOOL DISTRICT**  
**Resolution No. 2018-2019-21**

A RESOLUTION APPROVING AND ADOPTING A FINAL TRUSTEE AREA PLAN FOR THE DISTRICT'S TRANSITION TO A BY-TRUSTEE AREA ELECTION SYSTEM; A PLAN OF ELECTION FROM THOSE AREAS; AND RECOMMENDING THAT THE VENTURA COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION APPROVE THE DISTRICT'S ESTABLISHMENT OF A BY-TRUSTEE AREA ELECTION SYSTEM AND ADOPTED TRUSTEE VOTING AREA PLAN

WHEREAS, on October 9, 2018, the Moorpark Unified School District Governing Board ("Board") passed Resolution No. 2018-2019-15 initiating the process for the Moorpark Unified School District ("District") to transition from an "at-large" election system to a "by-trustee area" election system commencing with the 2020 Board elections; and

WHEREAS, in approving Resolution No. 2018-2019-15, the Board expressed its view that a transition to a by-trustee area election system will reduce the District's risk of costly litigation, especially since a successful plaintiff under the California Voting Rights Act (Elections Code §14025 *et seq.*) ("CVRA") is entitled to reasonable attorneys' fees and experts' fees, creating great financial risk to any jurisdiction sued; and

WHEREAS, the District utilized the services of Cooperative Strategies ("Consultant") to prepare proposed trustee area boundary plans for consideration by the District, Board, and community. The Consultant has extensive experience working with school districts and local jurisdictions regarding electoral demographics, taking into consideration the CVRA, the Federal Voting Rights Act, and related election system choices; and

WHEREAS, all of the proposed trustee area boundary plans prepared by Consultant were drawn with all applicable laws and regulations in mind, including the CVRA and federal election law; and

WHEREAS, the District conducted public hearings at Board meetings on November 13, 2018 and December 11, 2018 to solicit feedback in advance of map preparation. The map options were released to the public and available for public review and comment on the District's website from early-January 2019 until final adoption on March 12, 2019. During that time, the District conducted public hearings at Board meetings on January 15, 2019, February 12, 2019, and March 12, 2019; and

WHEREAS, with thoughtful consideration of all public input received on the draft trustee area plans and applicable state and federal legal criteria, the Board desires to adopt the trustee area plan and demographic information described as the "Scenario 3" (attached hereto as Exhibit "A") as the final trustee area plan establishing the boundaries for the new trustee areas, and to request timely approval from the County Committee of the trustee area plan and the District's transition to a by-trustee area election system commencing with the 2020 Governing Board election; and

WHEREAS, in order to complete the transition to by-trustee area elections in a timely and cost-effective manner, and to ensure that the new by-trustee area process will be in place in time to elect new governing board members at the Board's next regularly scheduled election, the District is seeking a waiver of certain portions of the Education Code from the State Board of Education. The District's request for waiver will be submitted to the State Board of Education for approval.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby finds the foregoing recitals to be true and correct; and

BE IT FURTHER RESOLVED that the Board hereby adopts the trustee area plan and demographic information described as the "Scenario 3" (attached hereto as Exhibit "A") as the final trustee area map for the District's transition to a by-trustee area election system commencing with the 2020 Governing Board election; and


BE IT FURTHER RESOLVED that the District will hold by-trustee area elections in three areas (Areas 2, 4 and 5) at its November 2020 election, assuming timely approval by the Ventura County Committee. The District will hold by-trustee area elections in two areas (Areas 1 and 3) at its November 2022 election subject to any required trustee area boundary adjustments required pursuant to Education Code section 5019.5 following the release of the decennial federal census; and

BE IT FURTHER RESOLVED that by this resolution and contingent upon the approval by the County Committee of the District's change to a by-trustee area election system, the Board hereby applies to the County Committee to timely approve the Board's adopted trustee area plan for implementation commencing with the 2020 Governing Board election, or at the earliest possible election, contingent upon approval of the Education Code waiver request submitted to the State Board of Education; and

BE IT FURTHER RESOLVED that the Board hereby authorizes and directs District staff to transmit this resolution, the final trustee area plan adopted, and any additional required documentation to the County Committee and to take any other necessary action to effectuate the purposes of this resolution and complete the District's transition to a by-trustee area election system for the 2020 Governing Board elections; and

BE IT FURTHER RESOLVED that the foregoing resolution shall take effect immediately upon its adoption.

ADOPTED, SIGNED and APPROVED this 12<sup>th</sup> day of March, 2019

  
\_\_\_\_\_  
President of the Governing Board for the  
Moorpark Unified School District

I, Jeff Donabedian, Clerk of the Governing Board of the Moorpark Unified School District of Ventura County, California, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said School District at a meeting of said Board held on the 12<sup>th</sup> day of March, 2019 and that it was adopted by the following vote:

AYES: 5 NOES: 0 ABSTAIN: 0 ABSENT: 0

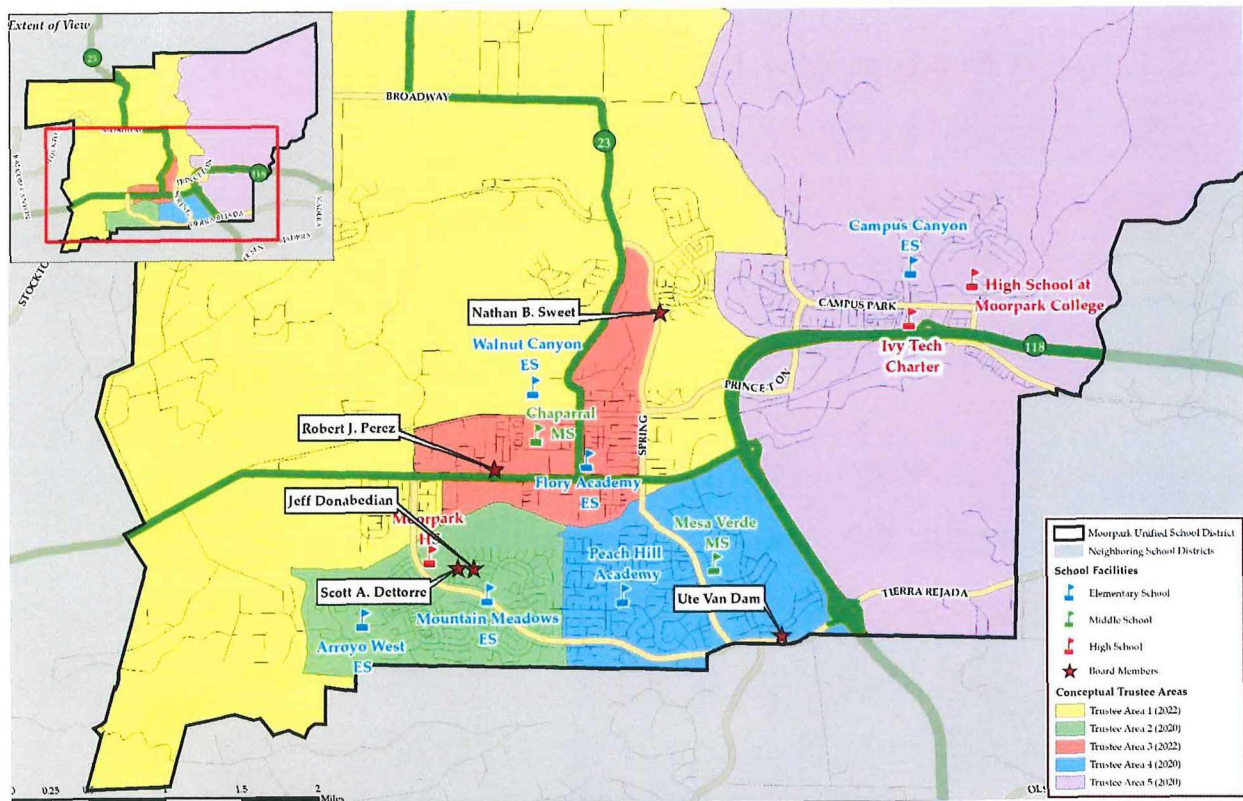
  
\_\_\_\_\_  
Clerk of the Governing Board for the  
Moorpark Unified School District

**EXHIBIT "A"**

**(Final Trustee Area Plan and Demographic Information)**

# CONCEPTUAL TRUSTEE AREAS

## SCENARIO 3





## SCENARIO 3

### DEMOGRAPHICS

TRUSTEE AREA	Trustee Area 1		Trustee Area 2		Trustee Area 3		Trustee Area 4		Trustee Area 5	
TP* vs. CVAP**	TP	CVAP	TP	CVAP	TP	CVAP	TP	CVAP	TP	CVAP
Population	6,897	4,640	7,510	6,030	6,997	3,730	7,383	5,404	7,170	5,144
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	32.72%	16.51%	11.15%	9.30%	70.33%	58.42%	15.12%	14.97%	31.51%	23.21%
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Black/African American	106	49	109	25	75	23	99	186	108	35
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American Indian/ Alaska Native	19	0	11	20	7	15	25	20	18	15
	0.28%	0.00%	0.15%	0.33%	0.10%	0.40%	0.34%	0.37%	0.25%	0.29%
Asian	543	404	581	573	189	23	557	488	486	272
	7.87%	8.71%	7.74%	9.50%	2.70%	0.62%	7.54%	9.03%	6.78%	5.29%
Native Hawaiian/Other Pacific Islander	2	0	12	4	10	0	4	0	10	70
	0.03%	0.00%	0.16%	0.07%	0.14%	0.00%	0.05%	0.00%	0.14%	1.36%
Other	18	0	23	0	4	0	11	0	15	0
	0.26%	0.00%	0.31%	0.00%	0.06%	0.00%	0.15%	0.00%	0.21%	0.00%
Two or More Races	171	112	269	73	113	38	256	74	184	200
	2.48%	2.41%	3.58%	1.21%	1.61%	1.02%	3.47%	1.37%	2.57%	3.89%

\*TP: Total Population

\*\*CVAP: Citizen Voting Age Population

**MOORPARK UNIFIED SCHOOL DISTRICT**  
**Resolution No. 2018-2019-22**

**RESOLUTION AUTHORIZING THE SUBMISSION OF A GENERAL WAIVER  
REQUEST TO BE APPROVED BY THE STATE BOARD OF EDUCATION  
CONCERNING THE DISTRICT'S TRANSITION TO A BY-TRUSTEE AREA  
ELECTION SYSTEM**

WHEREAS, on October 9, 2018, the Moorpark Unified School District Governing Board ("Board") passed Resolution No. 2018-2019-15 initiating the process for the Moorpark Unified School District ("District") to transition from an "at-large" election system to a "by-trustee area" election system commencing with the 2020 Board elections; and

WHEREAS, the Board believes that a transition to a by-trustee area election system may be required by the California Voting Rights Act ("CVRA"). ; and

WHEREAS, although Education Code section 5020 normally requires a resolution approved by the local county committee on school district organization authorizing a change in the method of electing governing board members be submitted to the electorate for its approval at the District's next regular election, the State Board of Education is authorized to waive section 5020(a) and portions of sections 5019, 5021, and 5030 of the Education Code related to such election requirement; and

WHEREAS, further, in passing Resolution No. 2018-2019-15, the Board expressed its intention to seek a waiver of the ballot requirement from the State Board of Education as permitted under Education Code sections 33050-33053. By seeking a waiver from the election requirement, the District will make sure the new by-trustee area election system is implemented by the 2020 Governing Board election, thereby reducing the risk of any potential liability to the District under the CVRA, in addition to reducing costs for the District associated with placing an item on the ballot; and

WHEREAS, in order to obtain a waiver from the State Board of Education, the District must comply with Education Code sections 33050 and 33051 and State Board of Education and California Department of Education regulations and requirements. Such requirements include conducting a noticed public hearing whereby the public may testify on the merits of obtaining a waiver from the State Board of Education and submitting a completed General Waiver Request form to the California Department of Education to be approved by the State Board of Education. Such requirements further include contacting the District bargaining units, advisory committees and councils; and

WHEREAS, on March 12, 2019, during a meeting of the Board, the Board convened a duly-noticed public hearing to solicit public testimony on the merits of obtaining a waiver of the election requirement from the State Board of Education.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby finds the foregoing recitals to be true and correct; and

BE IT FURTHER RESOLVED that after receiving and considering public testimony at a duly-noticed public hearing, the Board hereby approves the application of a General Waiver Request to the State Board of Education, seeking waiver of Education Code Section 5020 and portions of Sections 5019, 5021, and 5030, pertaining to the requirement that a change in the District's election system from an "at large" election system to a "by-trustee area" election system be presented to the electorate of the District; and

BE IT FURTHER RESOLVED that the District has consulted all collective bargaining units and shall note the collective bargaining units' positions regarding the waiver in the District's General Waiver Request; and

BE IT FURTHER RESOLVED that the District has consulted with all applicable advisory committees and councils regarding the waiver and shall note such consultation in the District's General Waiver Request; and

BE IT FURTHER RESOLVED the Board hereby authorizes and directs the Superintendent, or his designee, to submit a General Waiver Request to the State Board of Education, seeking a waiver from the election requirement imposed by the Education Code sections noted herein, so as to ensure the timely implementation of the District's by-trustee area election system for the 2020 Governing Board elections, and to take all actions necessary to effect the intent of this resolution; and

BE IT FURTHER RESOLVED that the foregoing resolution shall take effect immediately upon its adoption.

ADOPTED, SIGNED and APPROVED this 12<sup>th</sup> day of March, 2019

  
\_\_\_\_\_  
President of the Governing Board for the  
Moorpark Unified School District

I, Jeff Donabedian, Clerk of the Governing Board of the Moorpark Unified School District of Ventura County, California, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said School District at a meeting of said Board held on the 12<sup>th</sup> day of March, 2019 and that it was adopted by the following vote:

AYES: 5 NOES: 0 ABSTAIN: 0 ABSENT: 0

  
\_\_\_\_\_  
Clerk of the Governing Board for the  
Moorpark Unified School District

**Ventura County**  
**LEA Election Methodology**  
*As of March 2019*

<b>LEA Name</b>	<b>Election Methodology</b>	<b>Date of Change</b> <i>as Applicable</i>
Briggs Elementary	At large	
Conejo Valley Unified	Trustee Area	March 2019
Fillmore Unified	At large	
Hueneme Elementary	Trustee Area	in the works
Mesa Union Elementary	At large	
Moorpark Unified	Trustee Area	April 2019
Mupu Elementary	At large	
Oak Park Unified	At large	
Ocean View Elementary	At large	studying data
Ojai Unified	Trustee Area	in the works
Oxnard Elementary	Trustee Area	June 2015
Oxnard Union High	Trustee Area	in the works Spring 2021 *
Pleasant Valley Elementary	At large	
Rio Elementary	At large	
Santa Clara Elementary	At large	
Santa Paula Unified	Trustee Area	in the works
Simi Valley Unified	Trustee Area	February 2019
Somis Union Elementary	At large	
Ventura Unified	Trustee Area	March 2018
Ventura County Office of Education	Trustee Area	a long time ago!

*\*waiting for 2020 census data to be available*